



Los Angeles County Fire Department CERS User's Guide



Facility Submittal
Part (2)

CERS Business

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Home: LACoFD HHMD

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Common Tasks

**Start Facility Submittal**

CERS will help walk you through the forms and documents required for your previously added facility(s).

**Add Facility**

If you are new to CERS, or must add new facility(s), the Add Facility pages will ensure you get started correctly!

**People/Users**

You can allow/manage other people in your business who need to view or edit your facility reporting.

**Contact Your Local Regulator(s)**

Find contact information for your facility's local regulator(s).

Facilities

[Add Facility...](#)

	Facility Name	Last Submittal	CERS ID
Start / Edit Submittal	HMMD Commerce Facility		10397320

1) Begin the Submittal process by clicking "Start/Edit Submittal."

Action Required (None)

Notifications for my Business

[View All...](#)

Message	Occurred On
New Facility <i>HMMD Commerce Facility</i> was added to LACoFD HHMD (Commerce, CA).	Dec 12, 2012

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Displaying items 1 - 1 of 1

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Business Activities: HMMD Commerce Facility

Home » Prepare Submittal (10397320) » Facility Information: Business Activities (Draft)

Instructions/Help

Use this form for...
Program: CE...

Note: Be sure to check all activities that apply to your business as the forms you will complete in future windows are based on these entries.

ment Regulatory

Save

Cancel

Site Identification

Facility Name HMMD Commerce Facility CERSID 10397320
Business Site Address 5825
commerce, CA 90040
County: Los Angeles



Hazardous Materials

Does your facility have on site (for any purpose) at any one time, hazardous materials at or above 55 gallons for liquids, 500 pounds for solids, or 200 cubic feet for compressed gases (include liquids in ASTs and USTs); or is regulated under more restrictive inventory local reporting requirements (shown below if p... handle ra... ed in 40 CFR Part 355, Appendix A or B; or s 30, 40 or 70?

2) Click "Yes" for all business activities that Apply.

Yes No

Underground Petroleum Storage (UST)

Does your facility own or operate underground storage tanks?

Yes No

Hazardous Waste

Does your facility gener...

If yes, provide an EPA I...

Does your facility treat h...

Is your facility's treatment... requirements (for... and...)

2a) Clicking "Yes" on the Hazardous Waste activities will bring up a window to initiate the EPA ID number validation process. See the next slide.

Yes No

Yes No

Yes No

Additional Information

Provide any additional information as necessary and/or required by your local regulator(s).

Note: If your facility data has been seeded or you have started and saved a draft that is incomplete, you would be taken to step (4) to modify/Edit the data.

And you would see an edit button as shown here:

Save

Cancel

Confirm Facility name and Business Site Address are correct

Retrieve EPA ID



If you treat, store, dispose of, transport, or offer transportation for hazardous waste, a 12-character Environmental Protection Agency (EPA) Identification number is required for your facility. CERS will attempt to automatically retrieve the EPA ID assigned to your facility from the Department of Toxic Substances Control database according to the facility/business name and address provided in CERS. Please click "Retrieve EPA ID" button below to retrieve the EPA ID for your facility:

Facility Name

Business Site Address

Click the "Retrieve the EPA ID"



Retrieve EPA ID

Cancel

Select EPA ID

Retrieve EPA ID

Follow Directions
noted

CERS was unable to find an exact match to your facility address. The list below are the closest matches in the DTSC database to the Facility Name and address provided in CERS. Please select an EPA ID from the list below for your facility, or click "None of the Above" for further guidance.

	EPA ID	Facility Name	Address
<input type="button" value="select"/>	CAL000408237	Y2K ELECTRONICS RECYCLING	44875 INDUSTRI... DR STE C
<input type="button" value="select"/>	CAL000432329	TE CONNECTIVITY	44901 INDUSTRI... DR
<input type="button" value="select"/>	CAL000428392	BAY AREA TRAFFIC SOLUTIONS	44800 INDUSTRI... DR

Note:

- No manual entry of EPA ID numbers is allowed.
- Only permanent EPA ID numbers will result in the validation search.
- EPA IDs must have been active in the last 4 calendar years.
- Contiguous properties under the same owner/operator may share an EPA ID number.
- Click [Here](#) for additional information on the EPA ID Validation Tool

Failed Validation

- ▶ If EPA ID in CERS is not validated,
CUPA contact information will be provided.

California Environmental Reporting System: Business

CERS Business

Business Activities
[Home](#) » [Prepare Submittal](#)


Instructions/Help
Use this form to identify the act
Program. CERS will provide gu

Site Identification

Facility Name
TRI CITIES ROP

Business Site Address
9800 Mills Ave
Whittier, CA 90604

Retrieve EPA ID



CERS was unable to find an EPA ID that matches the Facility Name and location provided. Please review/update your Facility Name and location information or contact your CUPA for further guidance.

Name
Los Angeles County Fire Department

Phone
(323) 890-4000

Failed Validation

- ▶ If EPA ID in CERS is not validated a warning message will be included with the submittal.

Submittal Guidance

All (1)

Required (0)

Warning (1)

Advisory (0)

Warning guidance let you know of issues that probably apply to you, but are not required to resolve before submitting the **Facility Information** submittal element.

⚠ No Federal or State EPA ID match was found in DTSC's Hazardous Waste Tracking System for the Hazardous Waste Generator's facility (CERS ID: [10188781]). Either a Federal EPA ID (if monthly RCRA waste generated exceeds threshold) or State EPA ID is required for all Hazardous Waste Generators. Request an EPA ID at <https://dtsc.ca.gov/apply-for-hazardous-waste-epa-id-number/> or contact your CUPA for assistance.

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Business Activities: TRI CITIES ROP

[Home](#) » [Prepare Submittal \(10918141\)](#) » Facility Information: Business Activities (Draft)

Instructions/Help

Use this form to identify the activities occurring at your facility that are regulated under California's Unified Hazardous Waste and Hazardous Materials Management Regulatory Program. CERS will provide guidance on completing the reporting requirements for these business activities.



Save

Cancel

Site Identification

Facility Name

TRI CITIES ROP

CERSID

10918141

Business Site Address

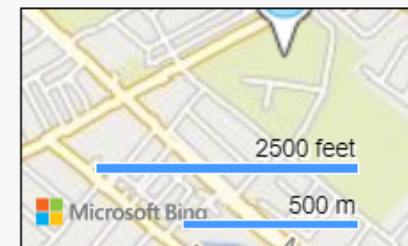
9800 Mills Ave

Whittier, CA 90604

County: Los Angeles

EPA ID Number

-



You can initiate the EPA ID number validation process any time by clicking the "Retrieve the EPA ID"

Hazardous Materials

Does your facility have on site (for any purpose) at any one time, hazardous materials at or above 55 gallons for liquids, 500 pounds for solids, or 200 cubic feet for compressed gases (include liquids in ASTs and USTs); or is regulated under more restrictive local inventory reporting requirements (shown below if present); or the applicable Federal threshold quantity for an extremely hazardous substance specified in 40 CFR Part 355, Appendix A or B; or handle radiological materials in quantities for which an emergency plan is required pursuant to 10 CFR Parts 30, 40 or 70?

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Business Activities: HMMD Commerce Facility

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Instructions/Help

Use this form
Program: CE

Management Regulatory

Note: Be sure to check all activities that apply to your business.
The forms you will fill out in future windows are based on these entries.

Save

Cancel

Site Identification

Facility Name
HMMD Commerce Facility [Edit](#)CERSID
10397320Business Site Address
5825 [Edit](#)commerce, CA 90040
County: Los Angeles[Edit Mapping](#)

Hazardous Materials

Does your facility have on site (for any purpose) at any one time, hazardous materials at or above 55 gallons for liquids, 500 pounds for solids, or 200 cubic feet for compressed gases (include liquids in ASTs and USTs); or is regulated under more restrictive inventory local reporting requirements (shown below if present); or the applicable Federal threshold quantity for an extremely hazardous substance specified in 40 CFR Part 355, Appendix A or B; or handle radiological materials in quantities for which an emergency plan is required pursuant to 10 CFR Parts 30, 40 or 70? [?](#)

 Yes No

Underground Petroleum Storage (UST)

Does your facility own or operate underground storage tanks? [?](#) Yes No

Hazardous Waste

Does your facility generate Hazardous Waste? [?](#)

If yes, provide an EPA Identification Number (EPA ID).

 Yes NoDoes your facility treat hazardous waste on-site? [?](#) Yes NoIs your facility's treatment subject to financial assurance requirements (for Permit by Rule and Conditional Authorization)? [?](#) Yes No

Additional Information

Provide any additional information as necessary and/or required by your local regulator(s). [?](#)

3) Click "Save." This will save your entries and take you to the "Business Owner/Operator Page" where you may complete any missing information.

Save

Cancel

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Prepare Draft Submittal: HMMD Commerce Facility

Home » Prepare Submittal (10397320)

Instructions/Help

Use this page to prepare draft submittals for your facility to transmit to your local regulator(s). Make sure to review any status and guidance messages for your forms or submittals by selecting the guidance icons ● ▲ ⓘ.

- Select "Start" button to create a submittal from scratch or copied from a previous submittal.
- Select "New" and "Edit" buttons to complete specific submittal forms or provide supplemental documentation.
- Select "Discard" button to delete a draft form/documentation when you need to re-start a form or it is no longer relevant for your draft submittal.
- Select "Not Applicable" if you believe the submittal element is no longer relevant for your facility (e.g., closed UST tank).
- Select "Submit" when you are ready to transmit one or more submittals to your local regulator(s). ALL submittals must include a Facility Information element.

4) Click "Edit" to make corrections.

Facility Information ● ▲

DRAFT Dec. 14, 2012

Submit

Business Activities

Business Owner/Operator Identification

Discard Draft Submittal

Ready to Submit with warnings

Edit

Review Needed

Edit

Note: the "Submit" button will remain disabled until all required data is completed in the "Business Owner/Operator Identification" page.

Hazardous Material

Start

Not Applicable

Emergency Response

Start

Not Applicable

Underground Storage Tanks

No Previous Submittal

Start

Not Applicable

Tiered Permitting

No Previous Submittal

Start

Not Applicable

Recyclable Materials Report

No Previous Submittal

Start

Not Applicable

Remote Waste Consolidation Site Annual Notification

No Previous Submittal

Start

Not Applicable

Hazardous Waste Tank Closure Certification

No Previous Submittal

Start

Not Applicable

Aboveground Petroleum Storage Act

No Previous Submittal

Start

Not Applicable

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Business Owner/Operator Identification: HMMD Commerce Facility

Home >> Prepare Submittal (10397320) >> Facility Information: Business Owner/Operator Identification (Draft)

Instructions/Help

Use this form to provide contact information about your facility. Your local regulator may require you to complete the property owner information, Assessor Parcel Number, Number of Employees, or Facility ID fields in the "Locally-Collected Fields" section at the bottom of the page.

Submittal Guidance

All (20) Required (20) Warning (0) Advisory (0)

Required guidance must be resolved before you can submit the Facility Information submittal element.

- The field "Business Phone" MUST be completed before you submit this form.
- The field "Business Mailing Address" MUST be completed before you submit this form.
- The field "City" MUST be completed before you submit this form.
- The field "Phone" MUST be completed before you submit this form.
- The field "First & Last Name" MUST be completed before you submit this form.
- The field "Phone" MUST be completed before you submit this form.
- The field "Mailing Address" MUST be completed before you submit this form.
- The field "City" MUST be completed before you submit this form.
- The field "First & Last Name" MUST be completed before you submit this form.
- The field "Phone" MUST be completed before you submit this form.
- The field "Mailing Address" MUST be completed before you submit this form.
- The field "City" MUST be completed before you submit this form.
- The field "First & Last Name" MUST be completed before you submit this form.
- The field "Title" MUST be completed before you submit this form.
- The field "Business Phone" MUST be completed before you submit this form.
- The field "Primary Emergency Contact 24-Hour Phone" MUST be completed before you submit this form.
- The field "First & Last Name" MUST be completed before you submit this form.
- The field "Phone" MUST be completed before you submit this form.
- The field "Mailing Address" MUST be completed before you submit this form.
- The field "City" MUST be completed before you submit this form.

Note: Any errors or missing required fields are noted on the top of the page and the fields are highlighted in red below.

Site Address

HMMD Commerce Facility
5825
commerce, CA 90040

5) Complete all missing/highlighted fields and click "Save."
This will take you to the "Draft Submittal" page.

Save Cancel

Identification

Operator Name

George

Operator Phone

[Red highlighted field]

Business Phone

[Red highlighted field]

Business Fax

[Empty field]

Beginning Date

12/14/2012

Ending Date

12/13/2013

Dun & Bradstreet

[Empty field]

SIC Code

[Empty field]

Primary NAICS

[Empty field]

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Prepare Draft Submittal: HMMD Commerce Facility

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Instructions/Help

Use this page to prepare draft submittals for your facility to transmit to your local regulator(s). Make sure to review any status and guidance messages for your forms or submittals by selecting the guidance icons   .

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- Select "Submit" when you are ready to transmit one or more submittals to your local regulator(s). ALL submittals must include a Facility Information element.

Facility Information

DRAFT Dec. 14, 2012

Submit 

-  [Business A](#)
-  [Business O](#)

6) Click the "Edit" button or the "Ready to Submit with Warnings."




Ready to Submit with warnings

Edit


Ready to Submit

Edit

 [Discard Draft Submittal](#)

Emergency Response and Training Plans


No Previous Submittal

Start 

Not Applicable 

Underground Storage Tanks

No Previous Submittal


Start 

Not Applicable 

Tiered Permitting

No Previous Submittal

Start 

Not Applicable 

Recyclable Materials Report


No Previous Submittal

Start 

Not Applicable 

Remote Waste Consolidation Site Annual Notification


No Previous Submittal


Start 

Not Applicable 

Hazardous Waste Tank Closure Certification


No Previous Submittal


Start 

Not Applicable 

Aboveground Petroleum Storage Act

No Previous Submittal

Start 

Not Applicable 

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Business Owner/Operator Identification: HMMD Commerce Facility

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Instructions/Help

Use this form to provide contact information about your facility. Your local regulator may require you to complete the property owner information, Assessor Parcel Number, Number of Employees, or Facility ID fields in the "Locally-Collected Fields" section at the bottom of the page.

Save Cancel

Site Address

HMMD Commerce Facility
5825 Rickenbacker Road
Commerce, CA 90040

7) Saving changes to the "Business Activities" page always returns to the "Business Owner/Operator Identification" page. Since all errors were already corrected clicking the "Save" button will return us to the "Draft Submittal" page.

Operator Phone	Business Phone	Business Fax
999 999 9999	999 999 9999	

Dun & Bradstreet	SIC Code	Primary NAICS

Mailing Address

Mailing Address
5825 Rickenbacker Road

City	State	ZIP/Postal Code
Commerce	CA	90040

Primary Emergency Contact

First & Last Name
George

Title
Chief Environmental Officer

Business Phone	24-Hour Phone	Pager Number
999 999 9999	999 999 9999	

Owner

First & Last Name
George Porgy

Phone
999 999 9999

Mailing Address
5825 Rickenbacker Road

City	State	ZIP/Postal Code
Commerce	ca	90040

Country
United States

Secondary Emergency Contact

Name

Title

Business Phone	24-Hour Phone	Pager Number

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Prepare Draft Submittal: HMMDC Commerce Facility

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Use this page to prepare draft submittals for your facility to transmit to your local regulator(s). Make sure to review any status and guidance messages for your forms or submittals by selecting the guidance icons   .

- Select "Start" button to create a submittal from scratch or copied from a previous submittal.
- Select "New" and "Edit" buttons to complete specific submittal forms or provide supplemental documentation.
- Select "Discard" button to delete a draft form/documentation when you need to re-start a form or it is no longer relevant for your draft submittal.
- Select "Not Applicable" if you believe the submittal element is no longer relevant for your facility (e.g., closed UST tank).
- Select "Submit" when you are ready to transmit one or more submittals to your local regulator(s). ALL submittals must include a Facility Information element.

Facility Information


DRAFT Dec. 14, 2012

Submit  [Business Activities](#)  [Business Owner/Operator Identification](#)  [Discard Draft Submittal](#)Ready to Submit Ready to Submit 

8) With all errors and warnings corrected the "Submit" button is enabled. Click to submit.



Emergency Response and Training Plans

No Previous Submittal

Start Not Applicable 



Underground Storage Tanks

No Previous Submittal

Start Not Applicable 



Tiered Permitting

No Previous Submittal

Start Not Applicable 



Recyclable Materials Report

No Previous Submittal

Start Not Applicable 



Remote Waste Consolidation Site Annual Notification

No Previous Submittal

Start Not Applicable 


Hazardous Waste Tank Closure Certification

No Previous Submittal

Start Not Applicable 

Aboveground Petroleum Storage Act

No Previous Submittal

Start Not Applicable 

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Submittal Summary: HMMD Commerce Facility

[Home](#) » [Draft Submittal](#) » Submittal Summary (10397320)

Instructions/Help

- Select the **Submit Selected Elements** button to submit "Ready to Submit" submittal elements to your local regulator(s).
- If you must submit multiple submittal elements for your facility (e.g., Inventory, UST), complete all of them using the [Prepare Draft Submittal](#) page and then return to this page to submit them.
- The **Submit Selected Elements** button will be disabled if 1) you don't have permission to submit reports for your business, or 2) your Facility Information submittal element needs to be updated.
- All submittals must include a current Facility Information submittal element.

Note: The facility submittal is automatically checked. If we had additional submittal elements but did not wish to submit them all, we would simply uncheck them.

Ready to Submit

Submit Selected Elements 


Facility Information

Ready To Submit

Information will be reported to Los Angeles County Fire Department.

[Add Comment To Regulator](#)

9) Click "Submit Selected Elements."

Submit Selected Elements 

CERS Business

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You have submitted the following elements on 12/21/2012 to Los Angeles County Fire Department

- Facility Information

What's Next?

- Return to the [Draft Submittal](#) page.
- Return to [Facility Home](#).

10) Your regulator will be notified by CERS and once the submittal has been reviewed by your regulator you will be notified at the email address you provided of the regulator's findings. If for any reason a submittal is not accepted, there will be guidance as to the reason and/or instructions for corrections.