REV 04/03

COUNTY OF LOS ANGELES FIRE DEPARTMENT
FIRE PREVENTION DIVISION

Fire Prevention Engineering
5823 Rickenbacker Road
Commerce, CA 90040-3027
Telephone (323) 890-4125 Fax (323) 890-4129

BUILDING PLAN CHECK INFORMATION SHEET

The following information is essential to the Fire Prevention Engineering Section in order to process your plans promptly. Plans should also be submitted to your local Building and Safety Office.

Appointments to discuss Fire Department requirements may be made between 7:30 a.m. and 10:30 a.m. The main office is located at 5823 Rickenbacker Road, Commerce, CA 90040-3027. Phone number is (323) 890-4125.

Information required for initial plan check submittal:

1. A vicinity map showing the subject property with distance (in feet) from the nearest cross street.

2. Address of subject property.

3. Type of construction (per Building Code).

4. Occupancy code classification (per Building Code).

5. Square footage of structure per floor and number of floors.

6. Show all existing public fire hydrants within 300 feet of all property lines. Include size of barrel and hydrant outlets. (i.e. 6X4X2 ½ or 4X2 ½)

7. Two complete set of architectural plans. (Note: 4 complete sets for final approval)

8. A properly completed fire flow availability form. (Form #196).

Requirements regarding all-weather access, road improvements, and fire hydrant installation shall be completed prior to construction.

Resubmittals must incorporate all corrections as verbatim notes into the blueprints on the site plan. Four complete sets of architectural plans are required for final approval.