



**COUNTY OF LOS ANGELES FIRE DEPARTMENT
FINANCIAL MANAGEMENT DIVISION (FMD)
5801 S. Eastern Avenue, #110, Commerce, CA 90040
Telephone (323) 838-2323 Fax (323) 869-0729**

FORM 24

FIRE SAFETY OFFICER (FSO) SERVICE AGREEMENT

PAYER / CUSTOMER: _____

BILLING ADDRESS: _____

CITY, STATE, ZIP _____

ATTENTION: _____

TELEPHONE #: _____

It has been determined by the Consolidated Fire Protection District, per Fire Code 403.2.2, that your event requires the services of a Fire Safety Officer (FSO) at the location listed below:

LOCATION: _____

TYPE OF EVENT: _____

Date(s)	Start Time	Finish Time	Total Billable Hours

Said District hereby agrees to furnish, and Payer/Customer hereby agrees to accept and pay for, the requisite services of a Fire Safety Officer, subject to the following terms and conditions:

- Said event/activity will require approximately _____ hours of service by a Fire Safety Officer, to be provided at an hourly rate of **\$133.19** per hour, which totals \$ _____.
- In the event additional hours of Fire Safety Officer services are required by the length and/or nature of the event/activity, such additional services shall be provided by the District at the same hourly rate(s) as aforesaid; in the event fewer hours of FSO services are required by the length and nature of the event, a refund will be issued within sixty days upon written request to the Financial Management Division.
- Said District or Department shall bill for the aforesaid services by invoice at the address specified above.
- Said Payer/Customer shall remit the full sum due and owing within thirty (30) days of invoice date.
- Said customer if determined by the FSO, shall demonstrate their viability to pay for the FSO services, 50% or \$ _____, shall be remitted to the Los Angeles County Fire Department, Financial Management Division (FMD) at 5801 S. Eastern Avenue, CA 90040, 10 days prior to the event.
- Failure to remit payment in full on or before your payment due date will result in referral of your account to the Los Angeles County Treasure and Tax Collector, or a private collection agency to recover all charges due.

Signature of Payer/Customer _____ Print Name & Title of Payer/Customer _____ Date _____

Signature of Fire Dept. Representative _____ Print Name & Title of Fire Dept. Representative _____ Date _____